

## **QUALITY SPECIALIST, MEDICAL LABORATORY**

Alpha Healthcare is a public purposed private company with two clear missions: to reform community laboratory services for the benefit of patients and to build new confidence in quality assurance of health-related products. The Alpha Promise is to improve public health care by finding ever better ways to serve those who provide it.

Our highly collaborative team is seeking a Quality Specialist for the Quality department. This is a Full-Time position, regular days.

### **Responsibilities and Duties:**

- Provides support in the maintenance of the Quality Management System at Alpha Laboratories to ensure compliance with Accreditation Canada Diagnostics (ACD) requirements.
- Participate in the writing, review and update of policies, processes and procedures to reflect current practices.
- Participates in the development and implementation of process improvement initiatives through the analysis of indicator data, occurrence management reports, internal and external audits.
- Provides support to integrate quality improvement activities in all laboratory sections, Patient Service Centers and related departments.
- Under the guidance of Sr. Quality Manager, help to coordinate and establish mechanisms for capture and periodic review of relevant quality indicators.
- Promote continuous quality improvement and quality system awareness across the organization.
- Champions patient-centered care
- Acts as a quality resource for internal clients.
- Supports and promotes staff education in quality and process improvement

### **Qualifications and key requirements:**

- Undergraduate Degree in a Healthcare related field and/ or membership with a medical laboratory professional association (CMLTO preferred)
- Strong technical laboratory experience in a diagnostic medical laboratory is required
- Appropriate training and experience in Quality Management and quality improvement methodologies is preferred
- Familiarity with Accreditation Canada Diagnostics Medical Laboratory Accreditation requirements (ACD) is required.
- Advanced proficiency with Microsoft Office, including Outlook, Word, Excel, PowerPoint
- Excellent interpersonal and communication skills, both written and oral.
- Works well under pressure, exudes and maintains a professional demeanor.
- Ability to work independently as well as collaboratively in a team environment.

### **Ethical Conduct**

Diversity, equity, inclusion and belonging are fundamental to Alpha Labs. We live this through the strength and richness of our diverse staff. Our core values include trust, respect, and compassion.

**COVID-19**

All employees are required to submit proof of the two-dose vaccine series against COVID-19 with a Health Canada approved vaccine as a condition of employment. All new hires must have received the full series at least 14 days prior to the hired employee's first date of employment.

**Benefits:**

- Company events
- Dental care
- Disability insurance
- Extended health care
- Life insurance
- On-site parking
- Paid time off
- RRSP match
- Vision care

**Schedule:**

Primarily days, Monday to Friday, with flexibility to meet departmental needs

**Licence/Certification:**

CMLTO Registration Certificate, preferred  
Quality management courses or certification, preferred

**Work Location:** 1262 Don Mills Road, North York, ON

At Alpha Laboratories Inc., we embrace diversity and inclusion for innovation and growth. We value the unique skills and experiences each individual brings to Alpha and are committed to creating and maintaining an inclusive and accessible environment for everyone. We also strive to provide an accessible candidate experience for all prospective employees. Please let us know if you need any accommodations during the recruitment process.

Thank you for your application and interest in this opportunity. We sincerely appreciate the time you have taken to share your background and experience. We are currently reviewing applications and will move forward with candidates whose qualifications closely align with the requirements for the role. If you are selected for further consideration, a member of our team will be in touch with you directly. Due to the high volume of applications, we receive, we are unable to respond to each candidate individually. However, we will retain your resume on file and may reach out to you should a suitable opportunity arise in the future.

Please forward your cover letter and resume in one document to [hr@alphalabs.com](mailto:hr@alphalabs.com).