

# Ontario Laboratories Information System and Your Health Records

The Ontario Laboratories Information System (OLIS) is a secure electronic system that allows hospital and community laboratories to share your laboratory test results with your doctor and other health care providers involved in your care. The Ministry of Health and Long-Term Care (ministry) has custody and control of the test results submitted to and stored in OLIS. The ministry provides the test results collected by participating OLIS laboratories to eHealth Ontario to enable the electronic sharing of this information with the appropriate health care providers.

## Your Privacy

Your privacy is important, and is protected under the Personal Health Information Protection Act, 2004 (PHIPA). As a patient, you can withdraw or reinstate your consent for the ministry and health care providers to access your test results contained in OLIS. If you withdraw your consent, only the health care provider who ordered a laboratory test would be able to see the result of that test in OLIS. The ministry and health care providers who did not order the laboratory test would not have access to the information. Choosing to withdraw your consent would not affect your relationship with your health care providers, who would continue to provide care to you.

## Deciding Whether to Share Your Information

If you wish to withdraw or reinstate consent for the ministry and health care providers to access your test results contained in OLIS, you may do so in the following ways:

- **Restrict access to ALL of your information.** To do this, you can complete a Withdrawal of Consent Form and submit it to a laboratory participating in OLIS when having a test performed. Alternatively, you can contact ServiceOntario at 1-800-291-1405 (TTY: 1-800-387-5559), at your convenience.
- **Restrict access to a specific laboratory order.** Some laboratories have the capability to apply your withdrawal of your consent to a specific laboratory order. Please check with your laboratory to confirm this capability and clearly identify your preference in the test information section of the Withdrawal of Consent Form. The form is to be completed and submitted to the laboratory at the time the test is performed.
- **Reinstate access to ALL of your information.** You may reinstate your consent for the ministry and other health care providers to access all of your laboratory test results contained in OLIS by contacting ServiceOntario at 1-800-291-1405 (TTY: 1-800-387-5559), at your convenience. Your consent cannot be retroactively reinstated for specific laboratory orders.

## Accessing Your Information

You have the right to access your personal health information under PHIPA. If you would like to know what laboratory test information of yours is contained in OLIS, please contact the ministry's Freedom of Information and Privacy Coordinator at: [generalapo@ontario.ca](mailto:generalapo@ontario.ca). Phone: 416-327-7040. If you prefer mail, please include the following information: first and last name, address, a description of the information being requested, and a home and/or a cell phone number. This information can be sent to the following address:

**Attention: Freedom of Information and Privacy Coordinator**

Ministry of Health and Long-Term Care

6th Floor, 5700 Yonge Street, Toronto ON M2M 4K5

For more information about OLIS, visit [www.ontario.ca/yourhealthprivacy](http://www.ontario.ca/yourhealthprivacy)

